

MINUTES
MATAGORDA COUNTY COMMISSIONERS' COURT MEETING
MATAGORDA COUNTY COURTHOUSE, ROOM 300
1700 SEVENTH STREET, BAY CITY, TEXAS 77414
9:30 A.M., MONDAY, DECEMBER 27, 2021

#5

Call to Order

This Regular Session of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, December 27, 2021, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with Judge Pro-Tem Frick presiding.

Others present were as follows: Kristen Kubecka, Becky Cook, Loretta Griffin, Kanita Robinson, Robert Thompson, Jennifer Chau, Tressa Leadford, Mike Estlinbaum, Mitch Thames, Crystal Morones and Maggie Perez.

1. Certification of quorum

Judge Pro-Tem Frick certified a quorum in attendance with Commissioner Cook, Commissioner Pollard and Commissioner Shimek. County Judge McDonald was absent.

2. Pledge of Allegiance – Commissioner Pollard

3. Texas Pledge – Commissioner Pollard

4. Prayer – Commissioner Cook

5. Consideration and possible action regarding approving Commissioner's Court Minutes for December 20, 2021

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve Commissioner's Court Minutes for December 20, 2021. Motion carried. Vote 4 ayes 0 nays

6. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities

This being the next item for business, no action required.

7. Consideration and possible action to designate the second Monday of each month as the regular meeting date for the Matagorda Commissioner's Court for FY 2022 as per Sec. 81.005(a) of the Texas Government Code

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to designate the second Monday of each month as the regular meeting date for the Matagorda Commissioner's Court for FY 2022 as per Sec. 81.005(a) of the Texas Government Code. Motion carried. Vote 4 ayes 0 nays

8. Consideration and possible action to appoint a County Commissioner as Judge Pro-Tem for the year 2022 to preside over all meetings of the Matagorda County Commissioner's Court in the event of the absence of the County Judge

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Frick, with all others concurring, to appoint Commissioner Cook as Judge Pro-Tem for the year 2022 to preside over all meetings of the Matagorda County Commissioner's Court in the event of the absence of the County Judge. Motion carried. Vote 4 ayes 0 nays

9. Consideration and possible action to appoint County Commissioner to be chairperson on the Matagorda County Sick Leave Bank to serve for one year beginning January 1, 2022 and ending December 31, 2022

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Pollard, with all others concurring, to appoint Commissioner Shimek to be chairperson on the Matagorda County Sick Leave Bank to serve for one year beginning January 1, 2022 and ending December 31, 2022. Motion carried. Vote 4 ayes 0 nays

10. Consideration and possible action to approve Western Surety Company Official Bond and Oath for Loretta Griffin as County Treasurer for the term commencing on December 31, 2021 and authorize the County Judge to sign

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Pollard, with all others concurring, to approve Western Surety Company Official Bond and Oath for Loretta Griffin as County Treasurer for the term commencing on December 31, 2021 and authorize the County Judge to sign. Motion carried. Vote 4 ayes 0 nays

11. Consideration and possible action to approve the hiring of Elizabeth Patina from part-time to full time status as a Dispatcher at an hourly rate of \$15.44, due to her 5 years of experience as a Dispatcher with Matagorda County Sheriff's Office, effective December 27, 2021

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve the hiring of Elizabeth Patina from part-time to full time status as a Dispatcher at an hourly rate of \$15.44, due to her 5 years of experience as a Dispatcher with Matagorda County Sheriff's Office, effective December 27, 2021. Motion carried. Vote 4 ayes 0 nays

12. Consideration and possible action to ratify the request for Becky Cook, Matagorda County Tax Assessor-Collector to sign the Application from the US Post Office for Voter Registration Business Reply Mail and pay the annual fee of \$265.00

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to ratify the request for Becky Cook, Matagorda County Tax Assessor-Collector to sign the Application from the US Post Office for Voter Registration Business Reply Mail and pay the annual fee of \$265.00. Motion carried. Vote 4 ayes 0 nays

13. Consideration and possible action to select Administration/Project delivery service provider(s) to complete Application and project implementation for the CDBG-CV (CRP) funding administered by the Texas Department of Housing and Community Affairs

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to select Administration/Project delivery service provider(s) to complete Application and project implementation for the CDBG-CV (CRP) funding administered by the Texas Department of Housing and Community Affairs. Motion carried. Vote 4 ayes 0 nays

14. Consideration and possible action to select Engineering/Architecture service provider(s) to complete engineering/architecture services for the CDBG-CV (CRP) funding administered by the Texas Department of

Housing and Community Affairs

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to select Engineering/Architecture service provider(s) to complete engineering/architecture services for the CDBG-CV (CRP) funding administered by the Texas Department of Housing and Community Affairs. Motion carried. Vote 4 ayes 0 nays

15. Consideration and possible action to approve an Agreement between Matagorda County and Rose Woodson to assist Precinct #4 to manage and maintain the Midfield Community Center for a term beginning January 1, 2022 and ending December 31, 2023

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve an Agreement between Matagorda County and Rose Woodson to assist Precinct #4 to manage and maintain the Midfield Community Center for a term beginning January 1, 2022 and ending December 31, 2023. Motion carried. Vote 4 ayes 0 nays

16. Consideration and possible action to approve the Contract Agreement between Matagorda County and Van Vleck Community Center FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve the Contract Agreement between Matagorda County and Van Vleck Community Center FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

17. Consideration and possible action to approve the Contract Agreement between Matagorda County and Wadsworth Community Center FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve the Contract Agreement between Matagorda County and Wadsworth Community Center FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

18. Consideration and possible action to approve the Contract Agreement between Matagorda County and Bay City Cemetery Association FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve the Contract Agreement between Matagorda County and Bay City Cemetery Association FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

19. Consideration and possible action to approve the Contract Agreement between Matagorda County and Palacios Area Historical Association FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve the Contract Agreement between Matagorda County and Palacios Area Historical Association FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

20. Consideration and possible action to approve the Contract Agreement between Matagorda County and Friends of Elder Citizens, Inc. FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Friends of Elder Citizens, Inc. FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

21. Consideration and possible action to approve the Contract Agreement between Matagorda County and Matagorda ISD for Public Library FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by

Commissioner Pollard, with all others concurring, to approve the Contract Agreement between Matagorda County and Matagorda ISD for Public Library FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

22. Consideration and possible action to approve the Contract Agreement between Matagorda County and Palacios Library FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve the Contract Agreement between Matagorda County and Palacios Library FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

23. Consideration and possible action to approve the Contract Agreement between Matagorda County and Matagorda Fire Department FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Shimek, with all others concurring, to approve the Contract Agreement between Matagorda County and Matagorda Fire Department FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

24. Consideration and possible action to approve the Contract Agreement between Matagorda County and Bay City Fire Department FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Pollard, with all others concurring, to approve the Contract Agreement between Matagorda County and Bay City Fire Department FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

25. Consideration and possible action to approve the Contract Agreement between Matagorda County and Palacios Fire Department FY 2022-2023

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to approve the Contract Agreement between Matagorda County and Palacios Fire Department FY 2022-2023. Motion carried. Vote 4 ayes 0 nays

26. Public Hearing at 9:45 a.m. regarding suggested edits to the current Matagorda County Chapter 381 Economic Development Program – Guidelines and Criteria

This being the next item for business, motion was duly made by Commissioner Pollard and seconded by Commissioner Cook, with all others concurring, to enter into a Public Hearing at 9:52 a.m. regarding suggested edits to the current Matagorda County Chapter 381 Economic Development Program – Guidelines and Criteria. Motion carried. Vote 4 ayes 0 nays

At 9:53 a.m., motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to enter back into regular session of Commissioners Court. Motion carried. Vote 4 ayes 0 nays

27. Public Hearing at 9:50 a.m. regarding suggested edits to the current Guidelines and Criteria for Granting Tax Abatements in Reinvestment Zones and/or Enterprise Zones created in Matagorda County

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to enter into a Public Hearing at 9:53 a.m. regarding suggested edits to the current Guidelines and Criteria for Granting Tax Abatements in Reinvestment Zones and/or Enterprise Zones created in Matagorda County. Motion carried. Vote 4 ayes 0 nays

At 9:55 a.m., motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to enter back into regular session of Commissioners Court. Motion carried. Vote 4 ayes 0

nays

28. Consideration and possible action to set a Public Hearing on Monday, January 10, 2022, at 10:00 a.m. in the Commissioner's Courtroom, concerning the adoption of an ordinance to nominate an area of the County to be designated as a reinvestment zone and to authorize publication of a notice of Public Hearing in the newspaper

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Pollard, with all others concurring, to set a Public Hearing on Monday, January 10, 2022, at 10:00 a.m. in the Commissioner's Courtroom, concerning the adoption of an ordinance to nominate an area of the County to be designated as a reinvestment zone and to authorize publication of a notice of Public Hearing in the newspaper. Motion carried. Vote 4 ayes 0 nays

29. Consideration and possible action to approve the Matagorda County 2022 Investment Policy, effective January 1, 2022

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve the Matagorda County 2022 Investment Policy, effective January 1, 2022. Motion carried. Vote 4 ayes 0 nays

30. Consideration and possible action to approve Invoices from the following Departments: Precinct #1, Precinct #2, Precinct #3, Sheriff's Department, Juvenile Probation Office and District Clerk's Office

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve Invoices from the following Departments: Precinct #1, Precinct #2, Precinct #3, Sheriff's Department, Juvenile Probation Office and District Clerk's Office. Motion carried. Vote 4 ayes 0 nays

31. Consideration and possible action to approve Line Item Transfers

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 4 ayes 0 nays

32. Consideration and possible action to approve Payment of Bills

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 4 ayes 0 nays

33. Consideration and possible action to approve Emergency Amendments

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 4 ayes 0 nays

34. Public Comments

This being the next item for business, no action required.

35. Adjournment

Motion was duly made at approximately 10:02 a.m. by Commissioner Cook and seconded by Commissioner Pollard, with all others concurring, to adjourn the meeting. Motion carried. Vote 4 ayes 0 nays

Approved in Open Court, the 3rd day of January, 2022.

Absent

NATE McDONALD
County Judge

Edward Cook

EDWARD "BUBBA" COOK
Commissioner Precinct No. One

Kent Pollard

KENT POLLARD
Commissioner Precinct No. Two

Troy Shimek

TROY SHIMEK
Commissioner Precinct No. Three

Charles "Bubba" Frick

CHARLES "BUBBA" FRICK
Commissioner Precinct No. Four

ATTEST:

Stephanie Wurtz
Stephanie Wurtz, County Clerk

